



## ADA/BID Board Joint Meeting Minutes

May 21, 2020 @ 12:00 PM via Zoom

**Present:** Kelli, Kyle, Shelley, Tiffany, Josh, Heath, Olaf, Scott, Spencer

**Absent:** Andy, Heath, Carly

**Guests:** Casey Weismantel, Taylor Wall, Gail Ochs

### I. Welcome/Call to Order

- a. President Josh called the Zoom meeting to order.

### II. Approval of Minutes

- a. Shelley presented the April minutes as drafted by Kelli.
- b. Motion by Spencer “To accept the minutes as presented”, seconded by Kelli. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**

### III. Financial Review

- a. March ADA financials
  - i. Motion by Kyle “To accept the ADA’s March Financials as presented”, second by Olaf. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**
- b. March Workshop financials
  - i. Motion by Olaf “To accept the Workshop’s March Financials as presented”, second by Kyle. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**
- c. March BID financials
  - i. Motion by Kyle “To accept the BID’s March Financials as presented”, second by Olaf. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**
- d. April ADA financials
  - i. Motion by Spencer “To accept the ADA’s April Financials as presented”, second by Kyle. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**
- e. April Workshop financials
  - i. Motion by Olaf “To accept the Workshop’s April Financials as presented”, second by Spencer. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**
- f. April BID financials
  - i. Motion by Spencer “To accept the BID’s March Financials as presented”, second by Olaf. With no further discussion, President Josh called for a vote, all present voted “Aye”. Motion carried.**

**IV. Audit, Accounting & Insurance**

- a. Scott and Olaf presented their findings on alternative vendors for annual audits. Given similar pricing it was determined to stay with Eide Baily.
- b. Olaf and Shelley have requested bids to compare insurance options.
- c. As of July QuickBooks will be used in lieu of RAM to save on accounting costs each year. Shelley, Olaf and Kelli will be getting trained and setting up the new account.

**V. Board Committees**

- a. All members need to submit the committees they are interested in participating in to Kelli.

**VI. Parking District**

- a. Given the recent findings that how fees to cover parking maintenance was not acceptable the parking board is working on alternative options to capture the lost revenue. Any change will need to get approved by 55% of building owners.

**VII. Executive Report**

- a. Promotional Fund Application was due, there are serious concerns about the decrease in the BBB tax for 2021 given COVID-19. The city estimates a 15% reduction at this time.
- b. Events – there will not be a June concert and possibly no July concert due to COVID-19. August and maybe even September are hopeful options.
- c. Planter Sponsorships – Shelley secured 10 sponsors of the 12 needed in short order.
- d. Outdoor Dining Ordinance – discussion around the idea of painting on the sidewalks rather than using stanchions. Shelley will be presenting to the City Council next month.

**VIII. Adjournment**

- a. President Josh declared the BID and ADA boards adjourned at 1:38 PM.